

# Merriwa Central School



*Valuing individual potential – achieving personal best*

Payment on Line Reference: **Canberra Excursion**

27 February, 2024

Dear Parent/Caregiver

An excursion has been planned for students in **Years 5 to 6** to attend an overnight excursion to **Canberra**, staying at the **Capital Country Holiday Park** on **Monday 17 June to Thursday 20 June, 2024** to supplement the work being done in the class in which your son/daughter participates. Students are not required to wear school uniform.

Travel will be by bus, leaving Merriwa Central School at 8.00am on Monday 17 June and will return 7.00pm on Thursday 20 June. The cost of the excursion is \$150.00 including a non refundable deposit of \$50. This deposit is an expression of interest. If the excursion does not run, it will be returned in full. The deposit of \$50 is due by **12 April, 2024**. The total of \$150 is due by **1 June, 2024**. Payments can be made in instalments or lump sum.

Please note:

- Late payments will not be accepted.
- The excursion will be cancelled if minimum numbers are not reached by 12 April, 2024.

Please sign the consent form attached and return with medical information form and deposit to school by Friday 12 April, 2024. An itinerary and preparation checklist is attached.

The group will be supervised by Mrs Roberts. For further details contact the teacher co-ordinating the excursion.

Darren Noonan  
Principal

Sarah Roberts  
Teacher in charge of excursion

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## Merriwa Central School Canberra Excursion Consent Form

I hereby consent to my son/daughter \_\_\_\_\_ participating in the Year 5/6 excursion to Canberra from Monday 17 June to Thursday 20 June, 2024.

I understand that **travel** will be by **bus** leaving school at 8.00am and that overnight accommodation will be at Capital Country Holiday Park and returning to Merriwa at 7.00pm on Thursday 20 June 2024. The cost of the excursion is \$150 to be paid in full by 2 June, 2024 and that a deposit of \$50 is to be paid by 12 April, 2024.

Please return this form with medical information form and **\$50** deposit to school by 12 April, 2024.

- I have made an online payment. My receipt number is: .....
- Payment attached

Students roll class: \_\_\_\_\_

Signature of Parent/Caregiver: \_\_\_\_\_

## WHAT TO BRING

This checklist is a guide for students in preparation for your excursion.

### LUGGAGE

- One bag is ideal as students will be carrying their own bags. Please make sure it's not too big!
- It's a good idea for students to pack their own bags (with supervision), so they are able to pack their bags on return
- Luggage should be clearly labelled

### DAY BAG

- Clearly labelled water bottle
- Hat and sunglasses
- Sunscreen
  
- Lip Balm
- Handkerchief or tissues
- Books, cards or travel game
- Pen and Notebook
- Souvenir money (optional)
- Camera (optional) *No Phone!*
- Wet weather gear
- Food for Day 1:** as advised by teacher

### MEDICATION

- Please ensure teachers are aware of any required medication
- All medication must be in its original packaging, clearly marked with the student's name, required dosage and the dosage interval.
- Please present in a zip-lock bag to teachers on the morning of departure.
- Students must not carry their own medication** (apart from asthma puffers)

### TOILETRIES

- Toothbrush / Toothpaste
  - Soap
  - Shampoo/Conditioner (travel size)
  - Hairbrush
  - Roll on deodorant
- Please do not pack any aerosol products*

### OTHER

- Garbage bag for dirty clothes
- Travel sickness bags (if needed)
- Linen: as advised (*check with your teacher*)

### CLOTHING

- Warm shirts, skivvies and jackets
- Warm jeans, pants or tracksuits
- Underwear
- Warm socks or stockings
- Sturdy enclosed footwear
- Warm pyjamas
- Warm waterproof coat
- Slippers or ugg boots (for wear in rooms only)

### Medical Information Form

You may correct any personal information provided at any time by contacting the school office.

Student name: ..... Class: .....

Medicare number (optional) .....

#### Parent or caregiver contact details

Name: .....

Address: .....

Home phone:..... Work: ..... Mobile: .....

#### Doctor contact details

Name: .....

Address: .....

Doctor's telephone:

1. .... 2. ....

#### Emergency contact(s) details (nominated by the parent or caregiver as alternate contact)

1. Name: ..... Phone: .....

2. Name: ..... Phone: .....

#### List existing medical conditions or illnesses (include asthma, diabetes, epilepsy, allergies etc.). Outline the treatment for each.

#### Outline special dietary needs including possible reaction to inappropriate diet

#### Medication(s) to be administered during the excursion. Include name of medication, instructions for administration, time of administration, and any possible reactions

Signature: ..... Date: .....

#### Privacy Advice

The information provided on \_\_\_/\_\_\_/\_\_\_ [date] by \_\_\_\_\_ [parent/carer name] is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about \_\_\_\_\_ [student name] who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Merriwa Central School.

It will be used by officers of the NSW Department of Education and Training to assist planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However, a failure to provide the information may mean that your child can not participate in a particular excursion or school activity. In such circumstances the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office.



## MERRIWA CENTRAL SCHOOL CANBERRA EXCURSION 17 – 20 JUNE 2024

**Accommodation:** 3 nights at Capital Country Holiday Park

**Room allocation:** Will be provided once final numbers have been received

**Linen:** All bed linen and bath towels provided – students make own beds

**Meals:** Day 1 Dinner. Bring morning tea, lunch and afternoon tea from home  
Day 2-3 Breakfast, lunch, dinner  
Day 4 Breakfast, lunch  
Morning tea and afternoon tea are not included

**Drinking Water:** Consider bringing additional drinking water to refill student drink bottles

**Water Bottles:** All participants to bring own re-fillable water bottle

**Day bags:** Please ensure students leave bags on the coach wherever possible

**Transport:** To suit group numbers  
All coaches equipped with seat belts, air conditioning and CD/DVD  
Includes tours and transfers as outlined in itinerary

**Driver Notes:** • Please re-confirm all mealtimes in your itinerary at time of check-in

**Teacher notes:**

- **IMPORTANT** - each time you board the coach please remind your group to fasten seatbelts and monitor compliance throughout the journey
- **DIETARY REQUIREMENTS** Please ensure that students and adults with special dietary needs are made known to catering staff. Please liaise with catering staff for their preferred system for serving special diet meals, however it often works best if special dietary meals are served first
- Adults to carry photo identification at each venue

Itinerary signed:



**MONDAY 17 JUNE 2024**

<b>MEALS</b>	Please bring morning tea, lunch, and afternoon tea from home today. Dinner provided by Capital Country Holiday Park
7.45am	Coach arrives and load luggage at <b>Merriwa Central School – Bow Street, Merriwa NSW 2329</b>
8.00am	Depart Merriwa Central School  Comfort stops and meals (all brought from home) en-route at suitable times and locations
5.00pm	<b>Capital Country Holiday Park – room allocations</b>  Students make own beds
<b>TEACHER NOTE:</b>	At each mealltime it is the teachers' responsibility to oversee distribution of special dietary meals
5.30pm	Dinner at Capital Country Holiday Park  Teacher guided activities or movie in the Rosella multi-function room following dinner



**TUESDAY 18 JUNE 2024**

<b>MEALS</b>	Breakfast and dinner provided by Capital Country Holiday Park. Lunch provided by Tour Catering
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**TEACHER NOTE:** At each mealtime it is the teachers responsibility to oversee distribution of special dietary meals

- 7.15am Breakfast at Capital Country Holiday Park
- 8.00am Depart Capital Country Holiday Park
- 9.00am **National Museum of Australia - "Making a Nation" program**
- 10.00am Depart National Museum of Australia
- 10.30am **National Gallery of Australia - "Art in Focus" tour**

**DRIVER NOTE:** Hot lunch will be delivered to National Gallery of Australia at 11 30am

- 11.30am Hot lunch in the Sculpture Garden adjacent to the National Gallery of Australia
- 12.30pm Depart National Gallery of Australia
- 1.00pm **Parliament House - Parliamentary Education Office**
- 2.00pm **Parliament House - Tour of the Senate and House of Representatives**
- 3.00pm **Parliament House - Hospitality with your Local Member of Parliament (if available). A light refreshment will be provided**

**TEACHER NOTE:** Lift access to Parliament House roof is on level one near the portraits of Prime Ministers

- 3.30pm **Parliament House - free time for group photo under the flagpole on the rooftop**
  - 3.50pm Proceed to underground car park and board coach
  - 4.00pm Depart Parliament House
  - 4.30pm **Mount Ainslie Lookout - views of the Parliamentary Triangle.**
  - 5.00pm Depart Mount Ainslie lookout
  - 6.15pm Dinner at Capital Country Holiday Park
- Teacher guided campfire following dinner



**WEDNESDAY 19 JUNE 2024**

<b>MEALS</b>	Breakfast and dinner provided by Capital Country Holiday Park. Lunch provided by Tour Catering
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**TEACHER NOTE:** At each mealtime it is the teachers' responsibility to oversee distribution of special dietary meals

7.00am Breakfast at Capital Country Holiday Park

8.00am Depart Capital Country Holiday Park

9.00am **Government House** - guided tour

10.00am Depart Government House

10.30am **National Arboretum Canberra** - views of Canberra from the viewing decks and free time to explore the Discovery Garden and Pod Playground (*POD playground booked from 10.30am-11.00am and 11.30am-12.00pm*)

**DRIVER NOTE:** Hot lunch will be delivered to National Arboretum Canberra at 11.00am

11.00am Hot lunch at **National Arboretum Canberra**

11.30am **National Arboretum Canberra – Pod Playground** (*POD playground booked from 11.30am-12.00pm*)

12.00pm Depart National Arboretum Canberra

12.30pm **National Electoral Education Centre** - "House of Representatives" program (*requested, awaiting confirmation*)

2.00pm Depart National Electoral Education Centre

2.30pm **Questacon** - self-guided visit

4.30pm Depart Questacon

6.15pm Dinner at Capital Country Holiday Park

Teacher guided activities or movie in the Rosella multi-function room following dinner



**THURSDAY 20 JUNE 2024**

<b>MEALS</b>	Breakfast provided by Capital Country Holiday Park. Lunch provided by Tour Catering
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**TEACHER NOTE:** At each mealtime it is the teachers responsibility to oversee distribution of special dietary meals

6.45am Breakfast at Capital Country Holiday Park and pack up

7.45am Load luggage onto coach

8.00am Depart Capital Country Holiday Park

9.00am **Australian War Memorial** – Orientation with education staff followed by "We Will Remember Them" program

**DRIVER NOTE:** Lunch will be delivered to Australian War Memorial at 9.30am

10.00am Depart Australian War Memorial, travel to Merriwa

Lunch and comfort stops en-route at suitable times and locations

7.00pm **Estimated time of arrival at Merriwa Central School**